

ACTIVITY LEADER

ATC Language & Travel

ATC Language & Travel has over 40 years experience in the field of teaching English as a foreign language. At ATC we offer one of the most comprehensive ranges of junior residential programmes in Ireland, which take place in 10 locations throughout the country. ATC is recognised by the Department of Education and Science.

Our summer centres welcome a range of nationalities such as Italian, Spanish, French, German, Korean and Russian. Students are under 18 years of age and typically stay for two weeks although some remain for 3 & 4 weeks.

Courses:

Students attending our summer centres receive a combination of English language tuition (15 hours per week) and a comprehensive programme of activities and excursions. Students have classes on an alternate weekly morning and afternoon basis however, some centres have morning classes only*. During non teaching hours, students will partake in organised activities. The activities programme includes at least one half day and one full day excursion per week to places of cultural and historical interest.

Working week:

Each day consists of three sessions (morning, afternoon and evening). These sessions can include a combination of accompanying a full or half day cultural excursion, organising a sporting activity or supervising an evening activity. The day of the full day excursion differs in each centre*. All staff are required to carry out office duties, meal and/or bed time supervision as per the weekly rota as part of their sessions. Activity leaders work a maximum of 5.5 days out of seven with at least one full day off per week.

* Classes & Full Day Excursions

| Centre | Classes | Day of Full Day Excursion |
|---------------------------------|-------------------------------|-----------------------------|
| Queens University | Alternate Morning & Afternoon | Alternate Saturday & Sunday |
| Trinity Hall | Alternate Morning & Afternoon | Tuesday |
| Marino Institute | Alternate Morning & Afternoon | Thursday |
| National College of Ireland | Alternate Morning & Afternoon | Wednesday |
| Blackrock College | Morning Only | Sunday |
| Blackrock College (Host Family) | Morning Only | Saturday |
| Rathdown College | Morning Only | Saturday & Sunday |
| Maynooth University | Alternate Morning & Afternoon | Monday |
| Kilkenny College | Morning Only | Saturday & Sunday |
| Cork University | Alternate Morning & Afternoon | Sunday |
| Limerick University | Alternate Morning & Afternoon | Sunday |

Main duties / responsibilities:

- Ensure adequate preparation and understanding for all sessions.
- Organising and supervising the activity programme.
- Encourage positive participation in activities.
- Maintain ample levels of student discipline, safety and welfare.

Ideal candidates will have:

- Excellent organisational skills.
- Good interpersonal skills.
- Ability to work under pressure.
- Flexibility.
- Enthusiasm.
- Team leading skills.
- Experience with the supervision minors or working in the sport, leisure or similar industry.

Activities Leader:

Reports to the Centre Manager or Assistant Centre Manager.